



Florida Professional Institute is dedicated to providing a safe and secure environment to achieve the best possible educational and professional atmosphere. Within this report are tools for safety and awareness.

Florida Professional Institute in compliance with the **Jeanne Clery Disclosure of Campus Policy and Crime Statistics Act {20 U.S.C. Section 1092(f)}**. Clery Report in order to provide all currently enrolled students, campus employees and all prospective students and prospective employees with statistics about crime statistics on campus and its geographical area of inherence as stated in the regulations on the Clery Act.

The safety and wellbeing of our students, staff, faculty, and guests are very important to the institute. FPI wishes to provide students, faculty and visitors with information on safety, security procedures, policies and resources available and to ask that they cooperate in crime prevention. The report is distributed through appropriate publications, mailings, or by visiting the www.fpi.edu under consumer information, and www.fpinstitute.myopenlms.net in the section Institutional Documents.

FPI utilizes a variety of resources to deliver important emergency information to the school. The Emergency Notification Protocol is:

- Text Alert:** Text message alerts will be sent to FPI students and employees with import school safety messages.
- Emails:** Email message alerts will be sent to students and employees with import school safety message.
- FPI Blackboard:** In some circumstances, the FPI home page will be replaced by an emergency page, which will be updated with new information in the event of an emergency that effects the institute.
- Fire Alarms:** In the event a fire alarm is activated, students and employees shall immediately evacuate the building and move to the designated meeting area.
- All other alerts follow the directions given. In all instances you should get additional clarifying information by all possible means. FPI Blackboard, FPI Text Alert, email, etc.

The Institute's administration will alert the Florida Professional Institute community of any threats to the community by personal announcement in the classes and on the campus for any Clery Act crimes or Emergency Notifications. E-mail notification will be used to back-up this method.

A copy of this report can be obtained in person by contacting:

Manuel Diego
mdiego@fpi.edu
305 – 264 – 4311

The procedure for preparing this annual disclosure of crime statistics report is to obtain data requested from the following sources: local law enforcement agency that has jurisdiction, the Miami Dade Police Department, and non-police officials (Director, Facilities Department) and landlord/ building superintendent. These statistics reported were gathered, compiled and reported to FPI management over the past year and have occurred either on-campus, in off-campus buildings or property owned or controlled by Florida Professional or on public property adjacent to the campus.

EMERGENCY EVACUATION PROCEDURES

The safety of FPI's employees, faculty, students and visitors is paramount. It is crucial that the school facilities are maintained in a condition that allow for quick and safe evacuation in the event of an emergency. The School Director, Manuel Diego, is to be notified in the event of any fire / emergency evacuation at 305 – 264 - 4311.

In the event of fire or other emergencies that require the evacuation of FPI facilities students and staff will immediately evacuate the buildings. The school requires complete evacuation of buildings during any alarm event and will discipline

any student or staff who is noncompliant. A member of the Management Team, along with the School Director, is assigned to coordinate the evacuation of all students and staff members.

- ◆ If you see fire or smell smoke, pull the nearest fire alarm and begin evacuation procedures at once.
- ◆ If you can do so without putting yourself at risk, rescue individuals who may need assistance. (Certain individuals in your building may need assistance with evacuation or getting to a safe location).
- ◆ Close all doors behind you. (This action helps to contain the fire to as small of an area as possible).
- ◆ Never prop open fire doors. This action will prevent safe evacuation of all building occupants.
- ◆ Use exit stairwells for evacuation. **Never use the elevator** (the elevator will be automatically called to the primary floor and will not respond).
- ◆ Assemble outside of the building in the pre-determined locations (front of the building - **parking area directly across the street from the building**). Never go to another location during an evacuation. Please stay with your classmates and instructor, if possible.
- ◆ **NEVER** block roadways or entrances into buildings. The City of Miami Dade’s Fire Department must have free and clear access to the building and all entrances.
- ◆ Move away and remain a safe distance from the building. Do not re-enter the building until permitted by the Fire Department officials.

Emergency Response and Evacuation Drills

Florida Professional Institute conducts a test of the evacuation procedures at least once a year. The test is unannounced to the students and takes place at a time when most of the students, faculty and staff are expected to be present on campus. An emergency response log, including the description of the exercise is maintained in the Administrators office and includes the date and the time.

FIRE LOG BELOW

| Date | Location | Type | Cause Number of Related / Injuries Treated at Medical Facility | Related Deaths | Property Damage | Value of Damaged Property |
|------|----------|------|--|----------------|-----------------|---------------------------|
| 2022 | None | | | | | |
| 2021 | None | | | | | |
| 2020 | None | | | | | |
| 2019 | None | | | | | |

PREVENTION AND AWARENESS PROGRAMS

Primary education program for new students and employees is part of orientation for new students and employees. Please refer to bulletin boards throughout the campus for ongoing campaigns regarding ongoing preventions and awareness programs.

DEFINITIONS OF REPORTABLE CRIMES AND OTHER ASSOCIATED TERMS

Murder & Non-negligent Manslaughter: The willful (non-negligent) killing of one human being by another.

Negligent Manslaughter: The killing of another person through gross negligence.

Sex Offenses: Any sexual act directed against another person, without the consent of the victim, including instances where the victim is incapable of giving consent.

- Rape: The penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.
- Fondling: The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of their age or because of their temporary or permanent mental incapacity.
- Incest: Sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
- Statutory Rape: Sexual intercourse with a person who is under the statutory age of consent.

Robbery: The taking or attempting to take anything of value from the care, custody or control of a person or persons by force or threat of force, violence and/or causing the victim fear.

Aggravated Assault: An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or

great bodily harm. It is not necessary that injury result from an aggravated assault when a gun, knife or other weapon is used which could or probably would result in a serious potential injury if the crime were successfully completed.

Burglary: The unlawful entry of a structure to commit a felony or a theft. For reporting purposes this definition includes unlawful entry with intent to commit a larceny or a felony, breaking and entering with intent to commit a larceny, housebreaking, safecracking and all attempts to commit any of the aforementioned.

Larceny-Theft (when motivated by bias): The unlawful taking, carrying, leading or riding away of property from the possession or constructive possession of another. Constructive possession is the condition in which a person does not have physical custody or possession but is in a position to exercise dominion or control over a thing.

Motor Vehicle Theft: The theft or attempted theft of a motor vehicle. (All cases are classified as motor vehicle theft where automobiles are taken by persons not having lawful access even though the vehicles are later abandoned, including joy riding.)

Arson: Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling, house, public building, motor vehicle or aircraft, personal property, etc.

Simple Assault (when motivated by bias): An unlawful 28 physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration or loss of consciousness.

Intimidation (when motivated by bias): To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.

Destruction/Damage/Vandalism of Property (when motivated by bias): To willfully or maliciously destroy, damage, deface or otherwise injure real or personal property without the consent of the owner or the person having custody or control of it.

Domestic Violence: A felony or misdemeanor crime of violence committed by a current or former spouse or intimate partner of the victim; by a person with whom the victim shares a child in common; by a person who is cohabitating with, or has cohabitated with, the victim as a spouse or intimate partner; by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred; by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.

Dating Violence: Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. For the purposes of this definition, dating violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse. Dating violence does not include acts covered under the definition of domestic violence. The existence of a dating relationship shall be determined based on the reporting party's statement and with consideration of the length of the relationship, the type of relationship and the frequency of interaction between the persons involved in the relationship. **Stalking:** Engaging in a course of conduct directed at a specific person that would cause a reasonable person to (A) fear for the person's safety or the safety of others; or (B) suffer substantial emotional distress. For the purposes of this definition: (i) Course of conduct means two or more acts, including, but not limited to, acts in which the stalker directly, indirectly, or through third parties, by any action, method, device or means, follows, monitors, observes, surveils, threatens or communicates to or about a person, or interferes with a person's property; (ii) Reasonable person means a reasonable person under similar circumstances and with similar identities to the victim; (iii) Substantial emotional distress means significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling.

Stalking: WAVA/Clery Act Definition: engaging in a course of conduct directed at a specific person that would cause a reasonable person to – Fear for the persons safety or the safety of others; or Suffer substantial emotional distress.

Liquor Law Violations: The violation of laws or ordinances prohibiting: the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; all attempts to commit any of the aforementioned. (Drunkenness and driving under the influence are not included in this definition.)

Drug Abuse Violations: Violations of state and local laws relating to the unlawful possession, sale, use, growing, manufacturing and making of narcotic drugs. The relevant substances include opium or cocaine and their derivatives

(morphine, heroin, codeine), marijuana, synthetic narcotics (Demerol, methadone) and dangerous non-narcotic drugs (barbiturates, Benzedrine).

Weapons Law Possession: The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; all attempts to commit any of the aforementioned.

Hate Crimes: A criminal offense committed against a person or property which is motivated, in whole or in part, by the offender's bias. Bias is a preformed negative opinion or attitude toward a group of persons based on their race, gender, religion, disability, gender identity, ethnicity, or national origin. This includes all of the crimes listed above, plus larceny/theft, simple assault, intimidation and destruction/damage/vandalism of property. The law requires that the statistic be reported as a hate crime for these additional categories even though there is no requirement to report the crime classification in any other area of the compliance document.

Unfounded Crimes: An institution may withhold, or subsequently remove, a reported crime from its crime statistics in the rare situations where sworn or commissioned law enforcement personnel have fully investigated the reported crime and based on the results of this full investigation and evidence, have made a formal determination that the crime report is false or baseless and therefore "unfounded." Only sworn or commissioned law enforcement personnel may "unfound" a crime report for purposes of reporting under this section. The recovery of stolen property, the low value of stolen property, the refusal of the victim to cooperate with the prosecution and the failure to make an arrest do not "unfound" a crime report.

Campus: Any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of, or in a manner related to, the institution's educational purposes, including residence halls; and any building or property that is within or reasonably contiguous to the area identified or that is owned by the institution but controlled by another person, is frequently used by students, and supports institutional purposes (such as a food or other retail vendor).

On-Campus Student Housing Facilities: Property owned or controlled by the institution used to provide housing for the institution's students. FPI DOES NOT HAVE ANY STUDENT HOUSING AT THIS TIME.

Non-Campus: FPI does not have any non-campus buildings. Any building or property owned or controlled by a student organization officially recognized by the institution; or any building or property owned or controlled by an institution that is in direct support of, or in relation to, the institution's educational purposes, is frequented by students and is not within the same reasonably contiguous geographic area of the institution.

Public Property: All public property, that is within the same reasonably contiguous geographic area of the institution, such as a sidewalk, a street, other thoroughfare, or parking facility, and is adjacent to a facility owned or controlled by the institution if the facility, and is adjacent to a facility owned or controlled by the institution if the facility is used by the institution in direct support of, or in a manner related to the institution's educational purposes. Can also be defined as all public property, including thoroughfares, streets, sidewalks, and parking facilities, that is within the campus, or immediately adjacent to and accessible from the campus.

**Campus Statistics of Criminal Offense at Florida Professional Institute
By Geographical Location
On- Campus/Non-Campus Buildings (NONE)
Public Property Crime Statistics**

The purpose of this report is to advise current and prospective students and employees of crimes that have occurred on campus during the past three calendar years.

Criminal Offenses

| Offense | Year | On Campus | Public Property |
|--|------|-----------|-----------------|
| Murder/Non-Negligent Manslaughter | 2022 | 0 | 0 |
| | 2021 | 0 | 0 |
| | 2020 | 0 | 0 |
| | 2019 | 0 | 0 |
| Negligent Manslaughter | 2022 | 0 | 0 |
| | 2021 | 0 | 0 |
| | 2020 | 0 | 0 |
| | 2019 | 0 | 0 |
| Sexual Offenses, Forcible (Rape, Fondling, Incest, Statutory Rape) | 2022 | 0 | 0 |
| | 2021 | 0 | 0 |
| | 2020 | 0 | 0 |
| | 2019 | 0 | 0 |
| Sexual Offenses/Non Forcible | 2022 | 0 | 0 |
| | 2021 | 0 | 0 |
| | 2020 | 0 | 0 |
| | 2019 | 0 | 0 |
| Robbery | 2022 | 0 | 0 |
| | 2021 | 0 | 0 |
| | 2020 | 0 | 0 |
| | 2019 | 0 | 0 |
| Aggravated Assault | 2022 | 0 | 0 |
| | 2021 | 0 | 0 |
| | 2020 | 0 | 0 |
| | 2019 | 0 | 0 |
| Burglary | 2022 | 0 | 0 |
| | 2021 | 0 | 0 |
| | 2020 | 0 | 0 |
| | 2019 | 0 | 0 |
| Larceny | 2022 | 0 | 0 |
| | 2021 | 0 | 0 |
| | 2020 | 0 | 0 |
| | 2019 | 0 | 0 |
| Motor Vehicle Theft | 2022 | 0 | 0 |
| | 2021 | 0 | 0 |
| | 2020 | 0 | 0 |
| | 2019 | 0 | 0 |
| Arson | 2022 | 0 | 0 |
| | 2021 | 0 | 0 |
| | 2020 | 0 | 0 |
| | 2019 | 0 | 0 |
| Larceny-theft | 2022 | 0 | 0 |
| | 2021 | 0 | 0 |
| | 2020 | 0 | 0 |
| | 2019 | 0 | 0 |
| Simple Assault | 2022 | 0 | 0 |
| | 2021 | 0 | 0 |
| | 2020 | 0 | 0 |
| | 2019 | 0 | 0 |
| Intimidation | 2022 | 0 | 0 |
| | 2021 | 0 | 0 |
| | 2020 | 0 | 0 |
| | 2019 | 0 | 0 |
| Destruction/Damage/Vandalism of property | 2022 | 0 | 0 |
| | 2021 | 0 | 0 |
| | 2020 | 0 | 0 |
| | 2019 | 0 | 0 |

Arrests and Referrals for Disciplinary Action

| Offense | Year | On Campus | Public Property |
|-----------------------------|------|-----------|-----------------|
| Liquor Law Arrest | 2022 | 0 | 0 |
| | 2021 | 0 | 0 |
| | 2020 | 0 | 0 |
| | 2019 | 0 | 0 |
| Liquor Law Referral | 2022 | 0 | 0 |
| | 2021 | 0 | 0 |
| | 2020 | 0 | 0 |
| | 2019 | 0 | 0 |
| Drug Violations Arrest | 2022 | 0 | 0 |
| | 2021 | 0 | 0 |
| | 2020 | 0 | 0 |
| | 2019 | 0 | 0 |
| Drug Violations Referral | 2022 | 0 | 0 |
| | 2021 | 0 | 0 |
| | 2020 | 0 | 0 |
| | 2019 | 0 | 0 |
| Weapons Violations Arrest | 2022 | 0 | 0 |
| | 2021 | 0 | 0 |
| | 2020 | 0 | 0 |
| | 2019 | 0 | 0 |
| Weapons Violations Referral | 2022 | 0 | 0 |
| | 2021 | 0 | 0 |
| | 2020 | 0 | 0 |
| | 2019 | 0 | 0 |

Hate Crimes (any of the above -mentioned offenses, and any incidents of)

| Offense | Year | On Campus | Public Property |
|--------------------|------|-----------|-----------------|
| Race | 2022 | 0 | 0 |
| | 2021 | 0 | 0 |
| | 2020 | 0 | 0 |
| | 2019 | 0 | 0 |
| Gender | 2022 | 0 | 0 |
| | 2021 | 0 | 0 |
| | 2020 | 0 | 0 |
| | 2019 | 0 | 0 |
| Religion | 2022 | 0 | 0 |
| | 2021 | 0 | 0 |
| | 2020 | 0 | 0 |
| | 2019 | 0 | 0 |
| Sexual Orientation | 2022 | 0 | 0 |
| | 2021 | 0 | 0 |
| | 2020 | 0 | 0 |
| | 2019 | 0 | 0 |
| Ethnicity | 2022 | 0 | 0 |
| | 2021 | 0 | 0 |
| | 2020 | 0 | 0 |
| | 2019 | 0 | 0 |
| Disability | 2022 | 0 | 0 |
| | 2021 | 0 | 0 |
| | 2020 | 0 | 0 |
| | 2019 | 0 | 0 |
| National Origin | 2022 | 0 | 0 |
| | 2021 | 0 | 0 |
| | 2020 | 0 | 0 |
| | 2019 | 0 | 0 |
| Gender Identity | 2022 | 0 | 0 |
| | 2021 | 0 | 0 |
| | 2020 | 0 | 0 |
| | 2019 | 0 | 0 |

Unfounded Crimes

| Year | On Campus | Public Property |
|------|-----------|-----------------|
| 2022 | 0 | 0 |
| 2021 | 0 | 0 |
| 2020 | 0 | 0 |
| 2019 | 0 | 0 |

CRIME MAPPING

Like the City of Miami Dade, over 900 agencies across the United State agencies have their crime statistics available on www.CrimeReports.com . This website is the nation's largest collection of law enforcement agencies committed to transparency, public access and citizen engagement. This website, www.crimereports.com provides up-to-date crime information. Community members can access the integrated crime map and receive email crime alerts for free, empowering them to make informed decisions to help improve the safety of their neighborhood and community.

WEAPONS, DRUG AND ALCOHOL ABUSE PREVENTION POLICY

Florida Professional Institute is committed to providing an environment free of the abuse of alcohol and the illegal use of alcohol and other drugs. FPI has adopted and implemented programs that seek to prevent the illicit use of drugs and the abuse of alcohol by FPI community members.

The unauthorized possession and/or use of any weapon are strictly prohibited on school property and are cause for immediate dismissal. Weapons may include such items as firearms, explosives, unauthorized possession of a knife, etc.

Standard of Conduct: The unlawful possession, use, or distribution of drugs, alcohol or weapons are prohibited on property owned and controlled by FPI. No employee or student is to report to work or class while under the influence of illegal drugs or alcohol.

Sanctions: Violation of the policies and laws described in this statement by an employee or student is grounds for disciplinary action up to and including termination or expulsion. Such disciplinary actions also may include reprimand or suspension. Student violations will be documented in the company database and with counseling forms. Staff action will be documented in their personnel file. Additionally, a violation may be reason for evaluation and treatment of a drug and/or alcohol-use disorder or referral for prosecution consistent with local, state, and federal criminal law. Disciplinary action by

Florida Professional Institute does not preclude the possibility of criminal charges against a student or employee. The filing of criminal charges similarly does not preclude action by FPI.

Other Legal Sanctions: State law prohibits the possession of alcoholic beverages by persons under the age of 21. No person may sell, give, serve or permit to be served alcoholic beverages to a person under 21, and it is unlawful for a person under 21 to misrepresent his age in order to obtain alcohol. Violation of either of these offenses is also punishable by a definite term of imprisonment of up to 60 days and a fine of \$500.

Misrepresentation of age may also lead to curtailment of driving privileges. Under state law, it is a crime for any person to possess or distribute controlled substances/drugs as described in Section 893.03, Florida Statutes, except as authorized by law. Punishment for such crimes ranges from first-degree misdemeanors (up to one-year imprisonment and up to a \$1,000 fine) to first-degree felonies (up to 30 years' imprisonment and up to a \$10,000 fine).

Individuals who have been convicted of a felony involving the sale of or trafficking in, or conspiracy to sell or traffic in, a controlled substance under certain circumstances may be disqualified from applying for state employment. Penalties under federal law for drug trafficking generally are greater than penalties under state law. Convictions on drug-related charges also may result in disqualification for federal financial aid. Punishments may include a fine of up to \$8 million and life imprisonment.

Health Risks Associated with the Use of Illicit Drugs and the Abuse of Alcohol

Alcohol consumption causes a number of marked changes in behavior. Even low doses of alcohol significantly impair the judgment and coordination required to drive a car safely, increasing the likelihood that the driver will be involved in an accident. The use of small amounts of alcohol by a pregnant woman can damage the fetus. Low to moderate doses of alcohol also increases the incidence of a variety of aggressive acts. Moderate to high doses of alcohol cause marked impairment in higher mental functions, severely altering a person's ability to learn and remember information. Heavy use may result in chronic depression and suicide and also may be associated with the abuse of other drugs. Very high doses can cause respiratory depression and death. If combined with other depressants of the central nervous system, much lower doses of alcohol will produce the effects described. Even occasional heavy drinking may be associated with the harmful effects described above. Binge drinking, which occurs over an extended period of time, involves repeated use of alcohol to the point of intoxication. A person may give up usual activities and responsibilities during this time in order to use alcohol, and serious impairment in all areas of functioning may occur. Long-term heavy alcohol use can cause digestive disorders, cirrhosis of the liver, circulatory system disorders, and impairment of the central nervous system—all of which may lead to early death. Repeated use of alcohol can lead to dependence, and at least 15 to 20 percent of heavy users eventually will become problem drinkers or alcoholics if they continue drinking. Sudden cessation of alcohol intake is likely to produce withdrawal symptoms, including severe anxiety, tremors, hallucinations, and convulsions, which can be life threatening. The use of illegal drugs and the misuse of prescription and other drugs also pose a serious threat to health. The use of marijuana (cannabis) may cause impairment of short-term memory, comprehension, and ability to perform tasks requiring concentration. Marijuana use also may cause lung damage, paranoia, and possible psychosis. The use of narcotics, depressants, stimulants, and hallucinogens may cause nervous system disorders and possible death as the result of an overdose. Illicit inhalants can cause liver damage.

Help for all members of the FPI community is available through **Alcoholics Anonymous at:** (305) 461 – 2425 and **Narcotics Anonymous at** (800) 407-7195

Additional places where one can get treatment are listed on the internet under AA.org "Near You" https://www.aa.org/pages/en_US/find-local-aa

VIOLENCE AGAINST WOMEN

Implementation of changes to the Clery Act made by the Violence Against Women Reauthorization Act of 2013 (VAWA), On March 7, 2013, President Obama signed the VAWA, which, among other provisions, amended the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act). Notably, VAWA amended the Clery Act to require institutions to compile statistics for incidents of domestic violence, dating violence, sexual assault, and stalking and to include certain policies, procedures, and programs pertaining to these incidents in their annual security reports (ASRs). The change requires institutions to include this new information in the ASR beginning with the ASR that must be provided to students, employees, and prospective students and employees by October 1, 2018.

Confidential counseling and support resources are available to both students and staff through WellConnect and New Directions Behavioral Health. Services include immediate telephonic counseling and available inperson counseling sessions with trained counselors.

Contact information for both services is provided below:

- ✚ For Students: Toll Free: 866-640-4777 <http://www.wellconnectbysrs.com>
- ✚ For Staff: Team (FPI) Line: 800-624-5544 <https://eap.ndbh.com/>

VAWA Offenses

| Year | Incidents | | |
|------|-------------------|-----------------|----------|
| | Domestic Violence | Dating Violence | Stalking |
| 2022 | 0 | 0 | 0 |
| 2021 | 0 | 0 | 0 |
| 2020 | 0 | 0 | 0 |
| 2019 | 0 | 0 | 0 |

DOMESTIC VIOLENCE

The term “domestic violence” means

1. Felony or misdemeanor crimes of violence committed
 - By a current or former spouse or intimate partner of the victim;
 - By a person with whom the victim shares a child in common;
 - By a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner;
 - By a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred; or
 - By any other person against an adult or youth victim who is protected from that person’s acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.
2. For the purposes of complying with the requirements of this section and section 668.41, any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

Under Florida criminal law section 741.28, Domestic Violence is defined as violence committed by a family or household member as defined below and relates to abuse as well as violation of an injunction for protection Domestic violence; definitions. Asusedinss.741.28-741.31:

1. “Department” means the Florida Department of Law Enforcement.
2. “Domestic violence” means any assault, aggravated assault, battery, aggravated battery, sexual assault, sexual battery, stalking, aggravated stalking, kidnapping, false imprisonment, or any criminal offense resulting in physical injury or death of one family or household member by another family or household member.
3. “Family or household member” means spouses, former spouses, persons related by blood or marriage, persons who are presently residing together as if a family or who have resided together in the past as if a family, and persons who are parents of a child in common regardless of whether they have been married. With the exception of persons who have a child in common, the family or household members must be currently residing or have in the past resided together in the same single dwelling unit.
4. “Law enforcement officer” means any person who is elected, appointed, or employed by any municipality or the state or any political subdivision thereof who meets the minimum qualifications established in s. 943.13 and is certified as a law enforcement officer under s. 943.1395.

Domestic violence can happen to anyone of any race, age, sexual orientation, religion or gender. It can happen to couples who are married, living together or who are dating. Domestic violence affects people of all socioeconomic backgrounds and education levels.

If you think you might be in an abusive relationship please call the **National Domestic Violence Hotline at 1-800-799-SAFE (7233), 1-800-787-3224 (TTY)** or your local domestic violence center to talk with someone about it.

Florida Professional Institute will make reasonable accommodations and assist any victim regardless of whether the victim chooses to report the crime to the campus security administrator or local law enforcement. FPI will work with department heads and local community to provide the victim options for changing academic, living, transportation, and working situations.

DATING VIOLENCE

Dating Violence: The term “dating violence” means violence committed by a person

1. Who is or has been in a social relationship of a romantic or intimate nature with the victim and
2. The existence of such a relationship shall be based on the reporting party’s statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.

Dating Violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse.

If you think you might be in an abusive relationship please call the **National Domestic Violence Hotline at 1-800-799-SAFE (7233), 1-800-787-3224 (TTY)** or your local domestic violence center to talk with someone about it.

Sexual Assault and related Definitions:

- ◆ Sexual Assault: “Sexual assault” means an offense that meets the definition of rape, fondling, incest, or statutory rape as used in the FBI’s Uniform Crime Reporting system.
- ◆ A sex offense is any act directed against another person, without the consent of the victim, including instances where the victim is incapable of giving consent.
- ◆ Rape is defined as the penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.
- ◆ Fondling is defined as the touching of the private parts of another person for the purposes of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/ her age or because of his/her temporary or permanent mental incapacity.
- ◆ Incest is defined as No forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
- ◆ Statutory Rape is defined a No forcible sexual intercourse with a person who is under the statutory age of consent. Under Florida criminal law, Sexual Battery is defined under section 794.011(1)(h) “Sexual battery” means oral, anal, or vaginal penetration by, or union with the sexual organ of another or the anal or vaginal penetration of another by any other object; however, sexual battery does not include an act done for a bona fide medical purpose.

Prevention Policy

Sexual activity without consent by all parties is considered rape. Consent must be voluntary and not obtained by coercion or threats. Consent can be revoked at any moment. Sexual consent is the voluntary approval of what is done or proposed by another, permission, agreement in opinion or sentiment for sexual activity. Consent is defined in Florida under section 794.011 (1) (a) of Florida criminal law as intelligent, knowing, and voluntary consent and does not include coerced submission. “Consent” shall not be deemed or construed to mean the failure by the alleged victim to offer physical resistance to the offender.

Florida Professional Institute maintains that all forms of sexual assault are unacceptable. FPI endorses a reporting policy that strongly encourages victims to report all crimes to local police at once. Reporting of a crime ensures that appropriate action can be taken. Crimes can be reported in person, or by calling the police department. If you are sexually assaulted, you should take the following actions:

- Go to a safe place.
- Call the police or 911.
- Contact a trusted friend or family member.
- Do not bathe or douche. If possible, do not urinate.

- Do not eat, drink, smoke or brush your teeth if oral contact was made.
- Keep clothes worn during the offense. If you remove them, place them in a paper bag (evidence deteriorates in plastic).
- Get immediate medical attention.
- Do not destroy or move any physical evidence that may be in the vicinity of the crime.
- Tell someone and/or write down the details of the assault as soon as possible.
- Remind yourself, this is not your fault.
- Seek counseling services to help you overcome trauma from the event.

TITLE IX

Title IX of the Education Amendments of 1972 (“Title IX”), 20 U.S.C. §1681 et seq., is a Federal civil rights law that prohibits discrimination on the basis of sex in education programs and activities. All public and private elementary and secondary schools, school districts, colleges, and universities receiving any Federal funds must comply with Title IX. Under Title IX, discrimination on the basis of sex can include sexual harassment or sexual violence, such as rape, sexual assault, sexual battery, and sexual coercion.

Title IX protects any person from sex-based discrimination, regardless of their real or perceived sex, gender identity, and/or gender expression. Female, male, and gender non-conforming students, faculty, and staff are protected from any sex-based discrimination, harassment or violence. Sexual Harassment may be verbal, non-verbal, or physical in nature and prohibited by Title IX.

Florida Professional Institute is proactive and committed to ensure all students, faculty and staff at our institution attend/work in an environment that is free of sex discrimination by responding promptly and effectively. Please see Title IX postings throughout the campuses for additional information.

To file a complaint with the Institute, please complete and bring the Complaint form in person to the Student Services Director, Kenia Nunez, or call our office to make arrangements to meet with you at another location. If you are unable for any reason to complete this form and would like to make a verbal complaint, please call 305-264-4311 or email studentservices@fpi.edu to leave a message. Please feel free to contact our office if you have any questions regarding the process for filing or investigating complaints of discrimination (including sexual harassment).

Florida Professional Institute Non-Disclosure Statement : Florida Professional Institute, in compliance with Title IX of the Education Amendments of 1972, Title VI and VII of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, and other federal, state, and local laws, does not discriminate on the basis of race, color, religion, age, sex, sexual orientation, gender identity, national or ethnic origin, disability, or veteran status in employment processes, admission or financial aid programs, or educational programs or activities. The Student Services, Kenia E Nunez (305-264-4311) is the Title IX Coordinator and individual designated by the Institute to coordinate its efforts to comply with Title IX, Section 504 and other equal opportunity and affirmative action regulations and laws.

Rape Hotline (RAINN) - (Rape, Abuse and Incest National Network 1-800-656-HOPE) at <https://www.rainn.org/>. The advocate will provide you with options and you will not have to give your name. **1-800-656-4673**

Should a sex-related offense occur at FPI, administration will work with the student to report the crime to authorities and will direct the student to receive proper medical attention and to protect evidence (see above). Any student found to be guilty of any sexual offense will be immediately expelled from the school.

Registered Sex Offender Database

Florida Department of Law Enforcement is required by law to put all registered sexual predators and offenders who qualify under the Florida Public Safety Information Act (PSIA) on the Internet.

Internet flyers will contain a photo, a physical description, and an address for each subject. This information can be printed from the web page. The web address is <https://offender.fdle.state.fl.us/offender/sops/faq.jsf>

Reporting Sexual Assault: After an incident of any type of sexual assault, the victim should consider getting medical attention as soon as possible. In the State of Florida, evidence may be collected, despite you're not choosing to make a report. Consider making an investigation possible and ensure that your evidence is not lost, tainted or become unavailable. It is important to ensure evidence is preserved and attainable. Aside from the local police department, if the assault occurred on Florida Professional Institute property, please report the incident to the Title IX Coordinator by calling **305-264-4311**, or come to the campus and report in person. The Institute will provide resources to you on campus. Immediate reporting to the Title IX Coordinator is for the purpose of ensuring prompt response to any incident and ensure appropriate action is taken to any violator.

STALKING

The term stalking means, engaging in a course of conduct directed at a specific person that would cause a reasonable person to

- Fear for his or her safety or the safety of other; or
- Suffer substantial emotional distress

For the purposes of this definition:

- Course of conduct means two or more acts, including, but not limited to, acts which the stalker directly, indirectly, or through third parties, by any action, method, device, or means follows, monitors, observes, surveils, threatens, or communicates to or about, a person, or interferes with a person's property.
- Substantial emotional distress means significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling.
- Reasonable person means a reasonable person under similar circumstances and with similar identities to the victim.

The following definitions are for general reference only; and may differ from applicable legal definitions in the state or change.

Florida criminal law defines Stalking under section 784.048 Stalking; definitions; penalties.

1. As used in this section, the term:

- a. "Harass" means to engage in a course of conduct directed at a specific person which causes substantial emotional distress to that person and serves no legitimate purpose.
- b. "Course of conduct" means a pattern of conduct composed of a series of acts over a period of time, however short, which evidences a continuity of purpose. The term does not include constitutionally protected activity such as picketing or other organized protests.
- c. "Credible threat" means a verbal or non-verbal threat, or a combination of the two, including threats delivered by electronic communication or implied by a pattern of conduct, which places the person who is the target of the threat in reasonable fear for his or her safety or the safety of his or her family members or individuals closely associated with the person, and which is made with the apparent ability to carry out the threat to cause such harm. It is not necessary to prove that the person making the threat had the intent to actually carry out the threat. The present incarceration of the person making the threat is not to prosecution under this section.
- d. "Cyberstalk" means to engage in a course of conduct to communicate, or to cause to be communicated, words, images, or language by or through the use of electronic mail or electronic communication, directed at a specific person, causing substantial emotional distress to that person and serving no legitimate purpose.

2. A person who willfully, maliciously, and repeatedly follows, harasses, or cyberstalks another person commits the offense of stalking, a misdemeanor of the first degree, punishable as provided in s. 775.082 or s. 775.083.

3. A person who willfully, maliciously, and repeatedly follows, harasses, or cyberstalks another person and makes a credible threat to that person commits the offense of aggravated stalking, a felony of the third degree, punishable as provided in s. 775.082, s. 775.083, or s. 775.084.

4. A person who, after an injunction for protection against repeat violence, sexual violence, or dating violence pursuant to s. 784.046, or an injunction for protection against domestic violence pursuant to s. 741.30, or after any other court imposed

prohibition of conduct toward the subject person or that person's property, knowingly, willfully, maliciously, and repeatedly follows, harasses, or cyberstalks another person commits the offense of aggravated stalking, a felony of the third degree, punishable as provided in s. 775.082, s. 775.083, or s. 775.084.

5. A person who willfully, maliciously, and repeatedly follows, harasses, or cyberstalks a child under 16 years of age commits the offense of aggravated stalking, a felony of the third degree, punishable as provided in s. 775.082, s. 775.083, or s. 775.084.
6. A law enforcement officer may arrest, without a warrant, any person that he or she has probable cause to believe has violated this section.
7. A person who, after having been sentenced for a violation of s. 794.011, s. 800.04, or s. 847.0135(5) and prohibited from contacting the victim of the offense under s. 921.244, willfully, maliciously, and repeatedly follows, harasses, or cyberstalks the victim commits the offense of aggravated stalking, a felony of the third degree, punishable as provided in s. 775.082, s. 775.083, or s. 775.084.
8. The punishment imposed under this section shall run consecutive to any former sentence imposed for a conviction for any offense under s. 794.011, s. 800.04, or s. 847.0135(5).
9. The sentencing court shall consider, as a part of any sentence, issuing an order restraining the defendant from any contact with the victim, which may be valid for up to 10 years, as determined by the court. It is the intent of the Legislature that the length of any such order be based upon the seriousness of the facts before the court, the probability of future violations by the perpetrator, and the safety of the victim and his or her family members or individuals closely associated with the victim. The order may be issued by the court even if the defendant is sentenced to a state prison or county jail or even if the imposition of the sentence is suspended and the defendant is placed on probation.

If you feel you are a victim of stalking and fear for your safety, please call 911 immediately. Additionally:

- If possible, have a phone nearby at all times, preferably one to which the stalker has never had access. Memorize emergency numbers, and make sure that 911 and helpful family or friends are on speed dial.
- Treat all threats, direct and indirect, as legitimate and inform law enforcement immediately.
- Vary routines, including changing routes to work, school, the grocery store, and other places regularly frequented. Limit time spent alone and try to shop at different stores and visit different bank branches.
- When out of the house or work environment, try not to travel alone and try to stay in public areas.
- Get a new, unlisted phone number. Leave the old number active and connected to an answering machine or voicemail. Have a friend, advocate, or law enforcement screen the calls, and save any messages from the stalker. These messages, particularly those that are explicitly abusive or threatening, can be critical evidence for law enforcement to build a stalking case against the offender.
- Do not interact with the person stalking or harassing you. Responding to stalker's actions may reinforce their behavior.
- Consider obtaining a protective order against the stalker. Some states offer stalking protective orders and other victims may be eligible for protective orders under their state's domestic violence statutes.
- Trust your instincts. If you're somewhere that doesn't feel safe, either find ways to make it safer, or leave.

For all other non-emergencies please refer to the stalking resource center web site below for detailed literature on safety planning. <https://victimsofcrime.org> and <https://www.stalkingawareness.org>

Active Bystander Intervention

A bystander, or witness, is someone who sees a situation but may or may not know what to do, may think others will act or may be afraid to do something. Don't let fears prevent you from acting as a responsible member of our FPI Community. Bystander intervention includes recognizing situations of potential harm, understanding institutional and cultural conditions that can facilitate violence / harm to others and identifying safe and effective intervention options then taking action to intervene. Use your best judgment and common sense. Do not choose a course of action that places you or anyone else at risk of harm. Learn to recognize signs when someone is in danger and safely intervene in a potentially dangerous situation. The most effective time to act may be later and not on the spot. You may want to get advice before taking steps, reach out to the Administration. <https://www.rainn.org/articles/practicing-active-bystander-intervention>

Practicing Active Bystander Intervention

1. Notice the event as unusual?
2. Consider whether the situation demands your action
3. Decide if you have a responsibility to act
4. Choose what form of assistance to use
5. Understand how to implement the choice safely
6. Create A Distraction
7. Ask Directly
8. Rally Others
9. Extend Support
10. Your Actions Matter

Standard of Conduct: Any occurrence of sexual assault, domestic violence, dating violence and stalking is prohibited on property owned and controlled by FPI. Any employee or student under investigation of such an occurrence is NOT to report to work or class until the investigation is complete.

Sanctions: Violation of the policies and laws described in this statement by an employee or student is grounds for disciplinary action up to and including termination or expulsion. Such disciplinary actions also may include reprimand or suspension. Student violations will be documented in the company database and with counseling forms. Staff action will be documented in their personnel file. Additionally, a reporting will be reason for notification to local police department for full investigation. Disciplinary action by Florida Professional Institute does not preclude the possibility of criminal charges against a student or employee. The filing of criminal charges similarly does not preclude action by FPI.

CAMPUS SAFETY PLAN

ACTIVE SHOOTER / DANGEROUS PERSON SCENARIO

- If you witness the incident, **Call 911**
- **Be prepared to give details:**
- Location, suspect description, how many people are involved, type of weapon (handgun, etc)
- If possible, safely exit the building or
- **Seek immediate shelter** behind a located door/barricade and warn others.
- **Turn off lights and stay away from the classroom door.**
- Direct students to remain in locked classrooms or offices.
- **Remain in place** until “all clear” is given by FPI official or emergency personnel.
- Only as a last resort, if the suspect enters your room, “confront” the attacker.
- **REMAIN CALM AT ALL TIMES.**

FIRE ALARM PROCEDURES

To report an emergency: **Call 911**

If you hear a **FIRE ALARM:**

- ✓ **Close doors** as you **evacuate**, to prevent fire from spreading.
- ✓ **Do NOT use the elevators**
- ✓ Use the stairwells.
- ✓ Walk to an open area across the street from the building.

If you discover a FIRE

- ✓ Active the nearest fire alarm
- ✓ Call 911
- ✓ Notify others in the area.
- ✓ Do not use elevators.
- ✓ Evacuate the building - Go to an open area across the street from the building.



If you receive a bomb threat; Collect as much info as possible from caller.

When a threatening call is received **attempt to learn** the following:

WHEN is the bomb set to go off?

WHAT does it look like?

WHAT does the person’s voice sound like?

WERE there any identifiable sounds in the background?

WHAT was the exact wording of the threat?

In location of Bomb – DO NOT DO ANYTHING

Only emergency personnel should enter the area.

Re-enter the building only after all clear is given.

BOMB THREATS / EXPLOSIONS

TORNADO PROCEDURES

Tornado WATCH:

- Weather conditions could result in the formation of tornadoes.
- Campus Safety will monitor weather conditions.

Tornado WARNING:

- ✓ A tornado has been spotted in the area or has been indicated by radar.
- ✓ Campus Safety will determine whether to activate FPI Alert.
- ✓ If outside, seek immediate shelter inside the nearest building.
- ✓ If on the second floor or higher, immediately move to the lowest level of the building and stay within an interior space.
- ✓ Remain in a safe location until a clear message is given from Alert, FPI, or emergency personnel.

If the situation is life threatening:

- ✓ **EVACUATE THE AREA!**
- ✓ **Call 911!**

Give location and description of the hazardous materials. Stay on the phone to give additional information while units respond. Close off the affected area. If in a room, close the door or building when exiting.

Do NOT TURN OFF/ON ANY

Lights or electricity (Emergency personnel responding will decide on appropriate action).

If outside, walk across the street, away from the building.

Note the names of any victims and their physical symptoms. Assign others to stay with them until medical personnel arrive to treat them.

**HAZARDOUS
MATERIALS**